

	<b>PROFORMA NR.:</b>	<b>TPO20110709014</b>
<b>1</b>	Requirement Received Date:	09-07-2011
<b>2</b>	Requirement Received By:	Mahtab Singporewalla(9823120771)(Head TPO)
<b>3</b>	Mode of Receival:	-
	<b>a</b> - Personal Contact	-
	<b>b</b> - Phone	-
	<b>c</b> - Email	Yes
	<b>d</b> - Media (TV, Radio, Newspaper, Website, Job Portal, etc.)	-
	<b>e</b> - Post	-
	<b>f</b> - Job Fair	-
	<b>g</b> - Others	-
<b>4</b>	Received at Location/Office:	TPO office
<b>5</b>	TPO Contact Point:	Mahtab Singporewalla(9823120771)(Head TPO)
<b>6</b>	Received From:	
	<b>a</b> - Company/Institute	Leo Technosoft
	<b>b</b> - Recruitment Agency	-
	<b>c</b> - Campus	-
	<b>d</b> - Student	-
<b>7</b>	Received From Contact Details:	Dhuwani Sharma,HR Executive( 020- 26899853 )
<b>8</b>	Job Opening at Company/Institute Name:	Leo Technosoft
<b>9</b>	Company Profile:	Leo Technosoft is a cloud computing Solution provider in product engineering,web 2.0 services,and infrastructure support with 70+Developers and offices in India,USA &U.k
<b>10</b>	Campus Institutes/Personnel to be contacted for this Role:	Soumya Shetty(9049235841)(HR TPO)
<b>11</b>	Job Role:	Business Development Executive
<b>12</b>	Job Domain:	Marketing IT Products and Services
<b>13</b>	Temporary/Permanent/Project Basis/Internship/etc.:	Permanent
<b>14</b>	Nr. of Vacancies:	-
<b>15</b>	Reporting To:	TBA
<b>16</b>	Role/Profile Details:	Research new markets,Create SWOTS,Dertermine new Market Channels,Contacts follow-ups on Sales Prospects,Provide Status Report to Management,Support Staff in Assigned Project

<b>17</b>		Job Location:	Pune
<b>18</b>		Placement Structure:	-
	<b>a</b>	- On Contract	-
	<b>b</b>	- On Company Role	On Company role
	<b>c</b>	- On Company's Partner's Role	-
	<b>d</b>	- Freelance	-
<b>19</b>		Required Educational Qualifications:	MBA/MCA/MCM
<b>20</b>		Required Professional Qualifications:	-
<b>21</b>		Any Technical Certifications:	-
<b>22</b>		Any Language Requirements:	Good Communication (English)
<b>23</b>		Any Gender Requirements:	-
<b>24</b>		Any Other Special/Preferred Requirements:	-
<b>25</b>		Any Age Range/Limit:	-
<b>26</b>		On-the-job Travel? (Y/N):	-
	<b>a</b>	If "Y", Nr. of Days Per Month	-
<b>27</b>		Salary Range:	CTC: 2lakh p.a
<b>28</b>		Incentive/Perk Details:	-
<b>29</b>		Deadline Date for CV Dispersal:	20-07-2011
<b>30</b>		Candidate Selection Mode/Procedure:	
	<b>a</b>	- Outright (Y/N)	-
	<b>b</b>	- On Recommendation (Y/N)	-
	<b>c</b>	- Aptitude Test (Y/N)	-
	<b>d</b>	- Technical Test (Y/N)	-
	<b>e</b>	- Entrance Test (Y/N)	-
	<b>f</b>	- Group Discussion (Y/N)	-
	<b>g</b>	- Presentation (Y/N)	-
	<b>h</b>	- Personal Interview (Y/N)	Yes
	<b>i</b>	- Telephonic Interview (Y/N)	-
	<b>j</b>	- Video Conferencing (Y/N)	-
<b>31</b>		Any Special Points for Selection Procedure:	-
<b>32</b>		Selection Date:	28-07-2011
<b>33</b>		Selection Time:	-
<b>34</b>		Venue Details of Selection Procedure:	Pune
<b>35</b>		Contact Details of Selection-in-Charge:	Dhuwani Sharma,HR Executive( 020- 26899853 )
<b>36</b>		Any Special Requirements for Selection Venue:	-

<b>37</b>	Tentative Targetted Joining Date:	01-08-2011
<b>38</b>	Placement Closure Date:	30-07-2011